



Kununurra Agricultural Society (Inc.)

Tender: gate admissions (revised)



To whom it may concern,

We request tenders for the following Kununurra Agricultural Show Activity:

*Manning and cashiering at **one or more** of the following Ag. Show gates: the Main Entry Gate, the Cattle Gate, and the Member's Gate.*

The closing date is 4pm on Friday 1st of June.

- There must be four people manning the main gate and two people manning each other gate. These people will need to take routine breaks.
- Duties will include: General admission of public for set fees; Cash handling; Wrist band allocation; Parking directions (Member's Gate); Greeting the Public.
- Floats must be maintained by the Show Treasurer, if there is too much cash in the float, advise a KAS Committee Member to have the Show Treasurer assess the float and make sure there are appropriate funds to continue sales.

The hours of operation are:

Friday July 13th – Gates to open at midday, staff to collect floats and be ready to accept admission by this time.

Friday July 13th – Gates Close at 9pm. All floats and wristbands to be handed into the KAS Office for maintenance and safe storage.

Saturday July 14th – Gates open at 8am, staff to collect floats and be ready to accept admission by this time.

Saturday July 14th – Gates close at 11pm. All floats and wristbands to be handed into the KAS Office for maintenance and safe storage.

Start times for the first float of the day are 15 minutes prior to the gates opening to collect the necessary items from the show office.

Part-day tenders for the Saturday may be considered.

When submitting your tender please make it clear which gate or gates your tender is for: the tender amount, your Club / Business Name and your best contact details should be highly visible.

Tenders can be submitted via email, or in person at the Ag. Show Grounds Office (the big green shed) Monday, Tuesday or Wednesday 7:30am to 9:30am.

Tenders received will be discussed and decided on by the Ag. Society Committee at the Committee Meeting 4th of June 2018. No late tenders will be considered. Winners will be contacted on the 5th of June.

Regards,

The Kununurra Agricultural Society.

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